

Clark Kerr Campus
2014 Information and Policies
THE DETAILS YOU NEED TO KNOW

Details About Housing...

Clark Kerr Campus Front Desk

The Clark Kerr Campus Front Desk is located in the Administration Building (Building 1) and is open *daily from 7:00 am to 11:00pm*. The telephone number is (510) 642-6290 and should be used to relay messages only. The bulletin board in the lobby is used to post messages.

Check-In

Our conference clerk staff are students who live on site and will check in each guest. In addition, they will distribute room keys, meal cards and a welcome letter giving guests information about the site. The front desk telephone number, (510) 642-6290, is posted outside of the Administration Building (Building 1) to contact a conference clerk for those guests arriving after 11:00 pm.

Check-Out

Please advise guests to close their room doors (doors lock automatically) and return their keys to the front desk in the Administration Building by 12:00 noon or the check-out time indicated on the Contract. There is a \$50.00 charge for residence halls keys not returned, and a \$75.00 charge for suite keys not returned.

Mail

Guests staying for extended periods may receive incoming mail. Mail is received and distributed at the Clark Kerr Front Desk. Guests receiving mail will be notified by a posting on the message board in the lobby. Mail should be addressed as follows:

Participant's Name
c/o NetSci 2014
Clark Kerr Campus
2601 Warring Street
Berkeley, CA 94720-2288

Stamped, outgoing mail may be placed in the U.S. mail slot located at the front desk. Other mailing needs must be handled at the U.S. Post Office.

Laundry

Laundry rooms equipped with coin-operated washers and dryers are located in most residence halls. The locations

of the laundry rooms are posted in the lobby near the main entrance to each building.

Self-Service Email Station

A self-service email station located in the Administration Building (Building 1) will have several computer workstations, both Macintosh and Windows, with a full suite of Microsoft and Adobe productivity software. They also have full Internet access with popular web browsers. The email station is open daily from 7:00am to 11:00pm, however, there is no support staff to assist guests with software and email problems.

Telephone Services

You may receive telephone messages at the Front Desk. Any messages you receive will be posted on the message board in the lobby. Please check the board frequently if you are expecting messages. Telephone service includes free campus and local calls. Calls outside the local radius (12 miles) and long distance calls must be charged to calling cards or major credit cards. Telephone dialing instructions are provided in each room and are available at the unit office. The Front Desk does not sell calling cards, but are available in the Campus Bookstore and other local stores.

Details About Dining....

Dining Services

Dining services include the meals selected by the organizer and are listed in your Contract. Guests will receive meal cards valid for all meals in the package, at check-in. All meals will be provided in the Clark Kerr dining facility (Building 10). Guests will use the Great Hall for dining.

Meal Hours

The meal hours at the Clark Kerr Campus are as follows:

Breakfast	6:00 am-8:30 am
Lunch	11:30 pm-1:00 pm
Dinner	5:30 pm-7:00 pm

Guest Meal Cards

Guest meal cards **may be** available for guests and staff not living on site. The individual guest and cash meal prices are as follows:

Breakfast	\$10.25
Lunch	\$12.25
Dinner	\$14.50

And Other Important Details...

Guest Safety and Security

A copy of our Guest Services brochure is provided in each room for each guest. This literature contains important information about guest safety and security.

The University Police Department (UCPD) and the Berkeley City Police and Fire Departments work together to protect the campus and surrounding communities. The following safety information is provided for your benefit.

Smoke and fire detectors in your room and in all common areas immediately alert the UCPD and the Berkeley Fire Department, and wake you in the event of a fire. According to the lay, you must vacate the building when the alarm sounds. Use the stairs, not the elevators. Fire extinguishers and fire alarms are located on each residence hall floor.

Emergency exits are located at both ends of the hallways. Evacuation plans and alternate exit locations are posted near the elevators in most buildings. When you check in, please familiarize yourself with the locations of emergency exits and fire extinguishers.

BearWalk Night Safety Escort Service

The UC Police Department operates an evening walking escort service called Bear Walk. Community Service Officers (CSO's) provide a walking escort in conjunction with the Night Safety Shuttle to nearby residences, public transportation or parking facilities during the evening hours. This service is free and available 365 days per year from 6pm – 2am PST, and 7:30pm – 7pm PDT by calling 642-WALK (642-9255). Service boundaries are Cedar (N), Prospect/Highland Place (E), Parker (S), and Shattuck (W). Hours and service availability are subject to change; visit our website at police.berkeley.edu for current information.

In addition, the Owl Line Night Safety shuttle service can be reached at the same number and picks up and drops off passengers by phone request between 3am and 6am within service area boundaries, 365 days per year.

Recreation Activities

There is a jogging track, tennis courts and a swimming pool available at the Golden Bear Recreation Center, which is located behind the Clark Kerr Campus. In addition, the Strawberry Canyon Recreation Area, the Recreational Sports Facility (RSF), and Hearst Gymnasium and Pool are available to conference guests for a fee. Strawberry Canyon has a swimming pool and barbecue areas. The RSF has a swimming pool, weight rooms, handball, squash, racquetball and tennis courts.

The facilities are available on a fee per entry basis. The entry fee for the swimming pool at the Golden Bear Recreation Center is \$5.00 per person per day. The current daily entry fee for Strawberry Canyon is \$5.00 per person (pool access only), \$12.00 per person (pool & weight room access) and \$12.00 per person at the Recreational Sports Facility (RSF) and Hearst Gym.

Cardholders are required to show photo I.D. to enter the RSF and must be 16 years or older.